

**DEER PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY BOARD MEETING**  
Monday, September 20, 2021, 7:00pm

**MINUTES**

Present: John Gagliano, President  
Dorothy Weissgerber, Vice President  
William Celona, Secretary  
Michael Shanahan, Trustee

Richard Rapecis, Library Director  
Susan Zapata, Business Manager

Christine Campana, Community Member  
Ellen Druda, Community Member

**CALL TO ORDER**

Upon a motion by William Celona, seconded by Dorothy Weissgerber, John Gagliano called the meeting to order at 7:00pm, and led those present in the Pledge of Allegiance.

**PUBLIC  
EXPRESSION**

Ellen Druda questioned the lack of signage regarding circulation desk closures and self-checkout.

**APPROVAL OF  
MINUTES**

Upon a motion by William Celona, seconded by Dorothy Weissgerber, the Board approved the minutes of the meeting of August 30, 2021.

**FINANCIAL  
MATTERS**

Upon a motion by Dorothy Weissgerber, seconded by William Celona, the Board approved the current bills and Treasurer's Report for August 2021.

The Board discussed the library's 2021-2022 budget as revised on July 28, 2021.

**BUSINESS  
MATTERS**

Upon a motion by Dorothy Weissgerber, seconded by Michael Shanahan, the Board approved a Memorandum of Agreement with Local 74.

Monthly department library usage statistics were presented.

The Director discussed engaging a different printing company. The Board requested the Director review and approve all draft newsletter submissions prior to going to print.

**BUILDING**

Work on HVAC project by JC Broderick and Nationwide Restoration was discussed.

**MATTERS**

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**PERSONNEL  
MATTERS**

The Board tabled offering a part-time custodian a full-time position until further interest is expressed by the potential candidate.

The open position and potential candidates for Assistant Director were discussed. The Director expressed his preference to wait for a new candidate list from Suffolk County Civil Service in Spring 2022.

**NOTED AS  
OPEN ITEMS**

Signage for circulation desk closures and self-checkout;

Attendance of staff at next Board meeting to include staff members who have programmed outdoor sign and managed programming including Catherine Montazem and Brian Bonelli. Business Office Clerk Joseph Mazzeo's attendance was also requested;

Community survey;

Testing in connection with HVAC project

**DATE OF NEXT  
MEETING**

The next monthly Board meeting will be held on Wednesday, October 27, 2021 at 5:30pm.

**ADJOURNMENT**

Upon a motion by William Celona, seconded by Dorothy Weissgerber, the meeting was adjourned at 7:55pm.

Respectfully submitted,

Susan Zapata  
Business Manager