

**DEER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BOARD MEETING
Wednesday, October 12, 2022, 7:00pm**

MINUTES

Present: Justin Belkin, President
William Celona, Secretary
John Gagliano, Trustee
Mike Gonzalez, Trustee

Richard Rapecis, Library Director
Susan Zapata, Business Manager

Eric Alexander, Director, Vision Long Island
Luke Mazzotta, Community Outreach Coordinator, Vision Long Island
Michael Shanahan

CALL TO ORDER

Justin Belkin called the meeting to order at 7:00pm, and led those present in the Pledge of Allegiance.

**APPROVAL OF
MINUTES**

Upon a motion by Mike Gonzalez, seconded by William Celona, the Board approved the minutes of the meeting of September 14, 2022.

**FINANCIAL
MATTERS**

Upon a motion by Mike Gonzalez, seconded by William Celona, the Board approved the current bills and Treasurer's Report.

**BUSINESS
MATTERS**

Eric Alexander, Director of Vision Long Island spoke with the Board regarding community trends in Deer Park and other Long Island communities.

Justin Belkin discussed the resignation of Board Vice President Dorothy Weissgerber and expressed appreciation for her service to the library.

Upon a motion by William Celona, seconded by John Gagliano, the Board approved the appointment of Michael Shanahan as Board Trustee.

Upon a motion by William Celona, seconded by Mike Gonzalez, the Board approved a proposed Resource Sharing Code Agreement from the Suffolk Cooperative Library System.

The Director and Board discussed the replacement of a patron card printer. The Board requested the Director research card RFID capabilities and report back to the Board regarding same.

**BUILDING
MATTERS**

The Director and Board discussed the engagement of a Construction Manager concerning a roof, ceiling, lighting and HVAC project. The Board approved moving forward with the RFP process.

**EXECUTIVE
SESSION**

Upon a motion by Mike Gonzalez, seconded by William Celona, the Board entered into Executive Session at 8:05pm.

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Upon a motion by Mike Gonzalez, seconded by William Celona, the Board came out of Executive Session at 8:32pm.

PERSONNEL MATTERS

The Director and Board discussed taking up the search again for a part-time librarian for the Children’s Department, and initiating a search for a part-time librarian for the Young Adult Department.

DIRECTOR’S REPORT

Department library usage statistics were presented.

The Director discussed ongoing written employee evaluations.

The Director discussed the completion of a library-wide email system installation.

The Director indicated he was waiting for a response from counsel regarding a draft policy on background checks of prospective library employees.

The Director discussed the library’s recent attendance at Open School Nights and the success of issuing new patron cards, acknowledging the work of librarians and circulation clerks in attendance at same.

The Director discussed the library’s recent attendance at the Deer Park Fall Festival, acknowledging the work of staff in attendance at same.

Incident and Accident reports were discussed.

Patron suggestions were discussed.

NOTED AS OPEN ITEMS

Potential restart of library bus trips.

Completion of written employee evaluations.

Counsel draft of policy regarding background checks of prospective library employees.

DATE OF NEXT MEETING

The next monthly Board meeting will be held on Monday, November 21, 2022 at 7:00pm.

MEETING ADJOURNMENT

Upon a motion by Mike Gonzalez, seconded by William Celona, the meeting was adjourned at 9:20pm.

Respectfully submitted,

Susan Zapata
Business Manager