

DEER PARK PUBLIC LIBRARY BOARD OF TRUSTEES
ANNUAL REORGANIZATION MEETING AND REGULAR MEETING
July 24, 2024 7:00 p.m.

- I. Call to order.
- II. Public Expression – limited to five (5) minutes per speaker
- III. *Nomination and Election of Trustee Officers
- IV. Annual Re-organizational Business.
 - 1) *The following items must be reaffirmed for 2024-2054
 - a. Meeting time and calendar of monthly Board of Trustees meetings, fourth Wednesday of each month 7:00 p.m., unless change is required due to lack of quorum, weather, etc. Note: Date and time to be arranged for August and December meetings held for purpose of approval of bills
 - b. Review and approval of Conflict of Interest Policy. Completed forms to be submitted by Trustees, Treasurer and Director
 - c. Review and approval of Investment Policy
 - d. Review and approval of Whistleblower Policy
 - e. Official newspapers designated to carry legal notices are *Babylon Beacon*, and *Long Island Business News*
 - f. Board of Trustees designates the library official to certify the staff payroll to be the Library Director.
 - g. Continuation of bank accounts at 1st National Bank of Long Island
 - h. The designated Treasurer shall remain Maria Antonelli, at a monthly stipend of \$300
 - i. Designation of authority for investment of library funds to be the Library Director.
 - j. BOCES Employment Assistance Program to be renewed, annual cost to be approximately \$1,800
 - k. Approval of holiday closings
 - l. Approval of budget for 2024 - 2025
 - 2) *The following independent professionals to be retained for 2024-2025
 - a. EPIC Brokers insurance brokerage
 - b. Custom Computer Specialists as the information technology consultants
 - c. Searles Graphics as printing firm for the Library newsletter and other publications.
 - d. Law Offices of Thomas M. Volz, PLLC as Library Counsel (approved at the June 26, 2024 meeting)
- V. Unapproved minutes
 - *Approval of minutes of meeting of June 26, 2024
- VI. Financial Report
 1. * Approval of Treasurer’s Report
 2. * Approval of bills

- VII. * Approval of Tax and Borrowing Letter to the Deer Park Union Free School District
- VIII. * Approval of repair work on sidewalk and entranceway steps
- IX. *Reapproval of Meeting Room Policy
- X. *Reapproval of Purchasing Policy
- XI. Discussion concerning photocopier leases
- XII. Selected Statistics
- XIII. Incident Reports
- XIV. Correspondence
- XV. Other Business
 - Resources for Trustee Training information
 - Rooftop unit safety fence and platform
 - Distribution of copies of architectural drawings prepared by Kevin Walsh, AIA, BBS Architects & Engineers
- XVI. Next Board Meeting to be determined
- XVII. Adjournment